

FORWARD PLAN OF PROPOSED CABINET BUSINESS

PERIOD: DECEMBER 2019 - MARCH 2020

SUMMARY OF ANTICIPATED DECISIONS TO BE TAKEN AT CABINET MEETINGS

Please contact the Cabinet Support Office (2087 2396) if you require any further information

Report Title	Summary of Issues & Proposed Recommendation	Scrutiny Traffic light status	Consultees	Decision Maker
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December 2019

Children & Families

Corporate Parenting Advisory Committee Annual Report	To receive the annual report	Green/Gwyrd		Cabinet
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Clean Streets, Recycling & Environment

Toilet Strategy	Under the Public Health (Wales) Act 2017 the council have a duty to prepare and publish a Local Toilet Strategy for Cardiff.	Green		Cabinet
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Finance, Modernisation & Performance

Corporate Risk Register - Mid Year Review 2019/20	The report will inform the Cabinet of the key risks facing the Council. The Cabinet will have last sighted the Corporate Risk Register (CRR) at a Cabinet Meeting in July 2019. Senior officers review the document quarterly and the Cabinet once every 6 months. Corporate Risk owners are at a Director level, and they each input to the review of this document.	Amber/Ambr		Cabinet
Draft Smart City Roadmap Agreement for the Draft Smart City Roadmap to undertake a formal period of public consultation	Agreement for Cardiff Council's Smart City Roadmap to go into the public domain for consultation purposes.	Green/Gwyrd		Cabinet
2020/2021 Budget Proposals for	To consider Budget proposals for consultation	Green/Gwyrd		Cabinet

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Consultation				
Calculation of Council Tax base	The Council has a statutory obligation to agree the Council Tax base by 31st December each year. This decision has been delegated to the Cabinet.	Green/Gwyrdd		Cabinet

Housing & Communities

Package deal with Willowmead Holdings Ltd for the delivery of 31 new council flats at the site of the former Paddle Steamer Public House at Loundon Square, Butetown, Cardiff.	<p>The Council proceed with entering into a Turnkey Package Deal with Willowmead Holdings Ltd for the development of 31 flats at Loundon Square, Butetown, Cardiff, CF10 5JB for the purpose of new Council houses.</p> <p>The contract will be on the basis of an agreed lump sum payable on practical completion and handover.</p>	Green/Gwyrdd		Cabinet
Improving energy standards in the PRS across Wales	<p>The Minimum Energy Efficiency Standard (MEES) legislation requires all private rented property to meet a minimum Energy Performance level of band E or above by April 2020.</p> <p>Local authorities have the ability to enforce the legislation, where there is a failure to comply. But, enforcement alone is a challenge given the number of properties involved. An improvement strategy has agreed with Public Protection Expert Panels</p>	Green/Gwyrdd		Cabinet
Cabinet response to the Scrutiny Report entitled Temporary and Support Accommodation	T			Cabinet

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Investment & Development

Indoor Arena	To approve the business plan for delivering in Indoor Arena	Amber/Amber		Cabinet
Llanrumney Development Strategy	The report will outline a development strategy for the Llanrumney to support the development of economic activity within the area.	Amber/Amber		Cabinet

January 2020

Leader

Capital Ambition - Renewed Policy Agenda	To consider the Capital Ambition Renewed Policy Agenda			Cabinet
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Culture & Leisure

Norwegian Church	The report will agree the next steps for securing a partner to invest and operate the Norwegian Church	Amber/Amber		Cabinet
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Clean Streets, Recycling & Environment

Waste Management Contravention Policy	To consider the Waste Management contravention policy			Cabinet
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Education, Employment & Skills

School Organisation	At its meeting on 14 December 2017 the Council Cabinet	Amber/Amber		Cabinet
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Planning: 21st Century Schools (Band B): Redevelopment and expansion of Cathays High School	<p>considered a report setting out the Council's priority schemes to be undertaken as part of Cardiff's Band B 21st Century Schools Programme.</p> <p>The purpose of the report is to seek Cabinet approval to consult on proposals for expansion and redevelopment of Cathays High School.</p>	r		
Evaluation of the performance of Cardiff schools 2018/19	The report provides an evaluation of the performance of Cardiff schools in the academic year 2018/19. The report draws on a range of data and information including outcomes of Estyn inspections, outcomes at Key Stage 4 and 5, attendance, exclusions and the number of young people not progressing to education, employment or training.			Cabinet
School Organisation Planning: Early years, primary and secondary school provision to serve Adamsdown and Splott	<p>At its meeting on 11 July 2019 the Cabinet authorised officers to consult on the proposals for secondary school and post-16 provision, primary school and early years provision, and upgrading of community facilities.</p> <p>Consultation took place between 16 September and 4 November 2019.</p> <p>This report summarises the views expressed during the consultation with recommendations regarding how to proceed.</p>	Amber		Cabinet
SOP Radyr, Morganstown, Creigau & St Fagans & Fairwater	To consider the outcome of the consultation and agree a way forward			Cabinet
SOP Transfer and Planning of	To consider any objections arising from the statutory notice			Cabinet

Report Title	Summary of Issues & Proposed Recommendation	Scrutiny Traffic light status	Consultees	Decision Maker
Expansion of St Mellons CiW School				

Finance, Modernisation & Performance

Fleet Replacement of Refuse & Hook Lift Vehicles	To agree the required finance route and fleet replacement plan for Waste Management's Fleet of Refuse vehicles & Hook Loaders. Approximate contract value £11 million.	Amber/Amb r		Cabinet
Corporate Asbestos Plan	The report will provide an updated Corporate Asbestos Management Plan to be agreed by Cabinet and implemented across all Council Premises. The Plan is a legal requirement under the Control of Asbestos Regulations 2012. The plan details the arrangements in place to manage asbestos and the controls to be followed when undertaking work on a Council Premises which contains asbestos	Green		Cabinet
Corporate Food Safety HACCP	The report provides a revised Hazard Analysis and Critical Control Points document which is required to ensure that food prepared in Council premises meets current food safety guidelines. The revision is drafted to meet the e-coli action plan, which was produced by the Council following the e-coli public enquiry and has been reviewed and updated annually by the Council's Food Safety Group			Cabinet
NNDR Write Offs	The purpose of the report will be to obtain formal authorisation to write off National Non-Domestic Rate debts which are in excess of £100,000 in value. The request is made in accordance with Part 3, section 2, of the Cardiff Council Constitution, Executive Decision making function number 20			Cabinet

Housing & Communities

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Disabled Facility Adaptations - review of outcomes for individuals and value for money	<p>As part of the capital budget setting process for 2019/20, the Council allocated a one off £853,000 during 2019/20 for adaptations. This was for one year only, with any requests for future years “subject to a review to be considered by Cabinet in relation to impact of expenditure in other areas as a result of investment in adaptations. The impact on demand and affordability of expenditure as a result of changes in WG and Council policy in this area will also be considered”</p> <p>This report carry’s out a full review of expenditure and evaluates the impact for individuals and cost avoidance from this preventative investment. It will also explore and recommend potential changes to maximise the impact of the spend.</p>	Amber/Amber		Cabinet
Cardiff Council Libraries Strategy - delivery of the Welsh Public Library Standards	<p>Cabinet approved the ‘Building Resilient Communities Through the Further Development of Communities Hubs’ report in May 2018.</p> <p>Within the report it proposed a new approach to library services, building on best practice to deliver quality library services and events across the city.</p> <p>This strategy will demonstrate how Cardiff Council will meet the Welsh Public Library Standards and build on the key themes mentioned within that report, including</p> <ul style="list-style-type: none"> • Books provision and management • Heritage, culture and information • Children’s literacy and curriculum support • Digital creativity • Community engagement and well-being 	Amber/Amber		Cabinet
Maelfa and St Mellons Older Person Housing Provision	<p>These two new build projects are included with the councils new build housing programme and will deliver older person flats to a care-ready standard as well as communal space.</p>	Green/Gwynedd		Cabinet

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	<p>The projected development costs for these projects are above £5million and therefore a Cabinet approval is required to enable us to tender for a contractor.</p> <p>Projected build costs for St. Mellons is £10.3 million. This scheme will deliver 60 accessible flats and associated communal space.</p> <p>Projected build costs for Maelfa is £10.1 million. This scheme will deliver 41 accessible flats and associated communal space.</p>			

Investment & Development

Dumballs Rd Heads of Terms	The report will agree a Heads of Terms with the developers with regard to taking forward the masterplan for the Dumballs Rd development.	Amber/Amber		Cabinet
Core Office - Full Business Case	The report will present the full business case for the new Core Office accommodation for the Council	Amber/Amber		Cabinet

Social Care, Health & Wellbeing

Recommissioning of Domiciliary Care and Sessional Support Services	<p>The cabinet report dated; 20th September 2018 sought approval of an outcome focused locality approach to Domiciliary Care Services.</p> <p>IPC will support Cardiff council to engage with the market including engagement with various departments (whole system) to develop a more improved, robust, flexible innovative service that meets a range of needs for adults and children in receipt of care and support.</p> <p>The service model will be designed to take into account the other interdependencies that the council is working through which</p>	Amber/Amber		Cabinet
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	includes CRT, and strengthen based approach. Alongside the service specification will be a set out outcomes for citizens with key performance indicators and a set of quality standards.			
Social Services Charging Policy	Setting out the responsibilities of Cardiff Council and the Vale of Glamorgan Council concerning charging for costs incurred when providing residential and non-residential care and support, in line with the Social Services and Wellbeing (Wales) Act 2014.	Green/Gwyrdd		Cabinet

Strategic Planning & Transport

City Centre West Transport Project - Phase 1 Tender Award	The Phase 1 of the City Centre West transport project is has been sent out to tender (October 2019). Due to the size of the tender the award will need cabinet approval.			Cabinet
Transport and Clean Air White paper	The development of a draft White Paper which is informed by the extensive Transport and Clean Air Green Paper consultation held in Spring 2018. The White Paper will provide a long term vision for the city's transport network, aligning closely with the ongoing clean air work programme the Council is undertaking with Welsh Government.	Amber/Ambr		Cabinet

February 2020

Corporate Plan	To consider the Corporate Plan			Cabinet
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Finance, Modernisation & Performance

Budget Report 2020-	To consider the Budget for 2020-2021	Red/Coch		Cabinet
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2021				Council
Budget Monitoring Month 9	The report will outline the overall financial monitoring position of the Council revenue and capital accounts. This will include an analysis of key variances nine months of the financial year.			Cabinet

March 2020

Finance, Modernisation & Performance

Pay Policy	To consider the Pay Policy for 2020-21			Cabinet
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Investment & Development

Canal Quarter Masterplan	A new masterplan for the future development of the Capital Quarter area within the city centre to attract investment and expand the city-centre's commercial offer.	Amber/Amber		Cabinet
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